

Chevy Chase Village Board of Managers' Meeting

February 8, 2016

Note: These minutes reflect the Board's actions only, and do not include remarks made by members of the Board of Managers, Legal Counsel, Village Staff or others in attendance.

BOARD OF MANAGERS

Michael L. Denger, Chair	Present
Elissa A. Leonard, Vice Chair	Present
Richard M. Ruda, Secretary	Present
David L. Winstead, Assistant Secretary	Absent
Gary Crockett, Treasurer	Present
Robert C. Goodwin, Jr., Assistant Treasurer	Present
Minh Le, Board Member	Absent

STAFF

Shana R. Davis-Cook, Village Manager	Present
John Fitzgerald, Police Chief	Present
Michael Younes, Director of Municipal Operations	Present
Demetri Protos, Finance Director	Present
Ellen Sands, Permitting & Code Enforcement Coordinator	Present
Melissa Wiak, Community Liaison/Administrative Assistant	Present

COUNSEL

Suellen M. Ferguson, Village Counsel	Present
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Mr. Denger, Chair of the Board of Managers, called the meeting to order at 7:31 p.m.

Approval of Minutes from the Board's Regular Meeting held on January 11, 2016

Minutes of the Board's regular meeting held on January 11, 2016 were circulated to the Board prior to the meeting.

Mr. Crockett moved to approve the minutes of the Board of Managers' regular monthly meeting held on January 11, 2016, as drafted. Ms. Leonard seconded the motion. Mr. Denger, Ms. Leonard, Mr. Crockett, Mr. Goodwin and Mr. Ruda voted in favor of the motion. The motion passed.

Treasurer's Report

The Treasurer's Report was distributed to the Board and posted to the Village website prior to the meeting. *No formal action was taken by the Board.*

Variance and Special Permit Requests

**A-6887 (Variance): Mr. William Robert Maloni & Ms. Heidi Wynn Maloni
Trustees under the William Robert Maloni Living Trust, 5 Chevy Chase Circle:**

Maintain a structure which was installed in the front yard of the property and which encroaches nineteen feet, six inches (19'-6") feet forward of the twenty-five (25) front (Grafton Street) building restriction line.

Mr. and Mrs. Maloni were in attendance and requested that the matter be continued to the Board's March 14, 2016 regular meeting to allow them time to gather additional information in support of their variance request for the purposes of the covenant compliance as required by Section 8-9(c)(3) of the Village Code. The Board agreed to allow the hearing to be continued at the March 14, 2016 regular meeting.

A-6889 (Special Permit): Mr. John J. Campanella & Ms. Kathleen M. Campanella, 5910 Cedar Parkway

Expand an existing gravel driveway. The proposed driveway would be:

- a) expanded from its existing width of sixteen (16) feet, to a maximum width of nineteen feet, eleven inches (19'-11") on private property; and

Mr. Crockett moved to approve the Special Permit request in Case A-6689 (a) on the basis that the evidence presented, including the Staff Report and Case Synopsis, demonstrates that the applicable requirements for approval of the Special Permit have been met. Staff is directed to draft a decision based on the evidence, including findings of fact and conclusions approving the Special Permit request. Ms. Leonard seconded the motion. Mr. Denger, Ms. Leonard, Mr. Crockett, Mr. Goodwin and Mr. Ruda voted in favor of the motion. The motion passed.

- b) expanded from its existing width of ten (10) feet, to a maximum width of twelve feet, eight inches (12'-8") in the Cedar Parkway public right-of-way

Mr. Crockett moved to approve the Special Permit request in Case A-6689 (b) on the basis that the evidence presented, including the Staff Report and Case Synopsis, demonstrates that the applicable requirements for approval of the Special Permit have been met. Staff is directed to draft a decision based on the evidence, including findings of fact and conclusions approving the Special Permit request. Ms. Leonard seconded the motion. Mr. Denger, Ms. Leonard, Mr. Crockett, Mr. Goodwin and Mr. Ruda voted in favor of the motion. The motion passed.

**Matters Presented for Board Discussion and Possible Action (where required)
Large (Triangle) Oliver Street Park Plan: Resolution No. 02-01-16: FY2016 Budget Amendment No. 3**

An Ordinance to amend the Fiscal Year 2016 budget to increase expenditures, to create a new capital projects line item for a new Park Development Project, and to transfer \$13,500 from the General Fund Reserves to fund the expenditure.

Mr. Goodwin moved to approve Resolution No. 02-01-16, as drafted. Mr. Crockett seconded the motion. Mr. Denger, Ms. Leonard, Mr. Crockett, Mr. Goodwin and Mr. Ruda voted in favor of the motion. The motion passed.

**Commission & Committee Matters
Ethics Commission**

- Reappoint Mr. Frank (Scot) McCulloch (Kirkside Drive) for another 3-year term ending February 2019

Mr. Denger moved to reappoint Mr. Frank (Scot) McCulloch (Kirkside Drive) as Chair, term ending February 2019. Mr. Crockett seconded the motion. Mr. Denger, Ms. Leonard, Mr. Crockett, Mr. Goodwin and Mr. Ruda voted in favor of the motion. The motion passed.

Financial Review Committee

- Presented for Board Approval: Draft Scope of Work

A proposed scope of work for the committee was circulated to the Board and posted to the Village website prior to the meeting. Financial Review Committee Chair Louis Morsberger was in attendance and provided a summary on the proposed scope of work. Discussion followed.

Mr. Crockett moved to approve the Financial Review Committee's scope of work, as drafted. Mr. Ruda seconded the motion. Mr. Denger, Ms. Leonard, Mr. Crockett, Mr. Goodwin and Mr. Ruda voted in favor of the motion. The motion passed.

Police Report

The Police Report was distributed to the Board and posted to the Village website prior to the meeting. Discussion followed. *No formal action was taken by the Board.*

Manager's Report

The Manager's Report was circulated to the Board prior to the meeting. Discussion followed. *No formal action was taken by the Board.*

Adjournment

Mr. Crockett moved to adjourn the meeting. Ms. Leonard seconded the motion. Mr. Denger, Ms. Leonard, Mr. Crockett, Mr. Goodwin and Mr. Ruda voted in favor of the motion. The motion passed. The meeting adjourned at 8:41 p.m.

Attested by: Shana Davis-Cook, Village Manager

Final.